

Go and See Fund

Money to help children and young people visit the arts



This document was written by the **Arts Council of Wales**. It is an easy read version of 'Go and See Guidelines'.

May 2024

How to use this booklet



This is an easy read document. You may still need support to read it. Ask someone you know to help you.



Where the document says **we**, this means **Arts Council of Wales**. For more information contact:

Website: www.arts.wales

Email: creative.learning@arts.wales

Phone: 03301 242733



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Contents

About us	4
About the Go and See fund.....	6
Who can apply.....	7
Applying more than once	8
What you can apply for	9
What you cannot apply for	10
Special cases.....	12
What you can ask for	13
Match funding	15
How to apply	16
When to apply	18
After your visit.....	19
Find out more	20

About us



We are the Arts Council of Wales. We give money to support the arts in Wales.

When we say arts, we mean things like:



- Painting and drawing.



- Music, dance, and theatre.



- Stories and poems.



We think all children and young people should enjoy and get excited about the arts in Wales.



Seeing and doing arts helps learners feel inspired. It can develop their skills and boost their well-being.



Teachers help by giving chances for learners to explore, make and enjoy art.



This booklet will tell you all about the **Go and See** fund and how to apply.

About the Go and See fund



This **Go and See** fund helps Welsh schools take learners to see art, music, theatre, dance and other arts events.



This fund helps pay for tickets and travel.



Learners must be 3 to 16 years old and in school.



The goal is to make art easy to access. And to help learners to explore and think about it.



Visits should focus on seeing great art in Wales.

Who can apply



Only state schools and pupil referral units in Wales for learners aged 3 to 16 can apply.



Schools that have not had Creative Learning Cymru funding yet will be first in line for money.



You can apply for **Go and See** funding alongside other programs and funds, including:

- Lead Creative Schools Scheme.
- Cynefin - culturally and ethnically diverse Wales.
- The Have a Go fund.

But you cannot use **Go and See** money for visits linked to:

- Lead Creative Schools Scheme.
- Cynefin - culturally and ethnically diverse Wales.



You cannot use **Go and See** money with Arts Council of Wales or National Lottery money.

Applying more than once



You can apply to **Go and See** more than once in a year.



You need to submit a report about your visit before you next apply.



Different teachers in a school can apply for **Go and See**.



If we are waiting for a report from 1 teacher, another teacher can apply. But we will not give the money for the new visit until we get the old report. This can only happen once.



If we are waiting for more than 1 report, we will not accept any new applications.

What you can apply for



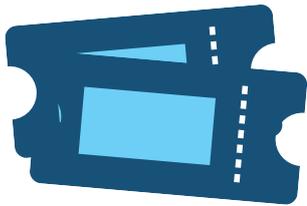
Seeing great art in Wales should be the goal of all visits.

Go and See can pay for:



Transport

Use cheap options like a coach or school minibus. Or public transport.



Tickets

Look for group discounts.



Workshops

You can join workshops or talks to learn more during your visit. These should happen on the same day as your visit.

What you cannot apply for

We will not give money for:



- Visits that are not mainly about seeing art.



- Things happening at your school or visits to other schools.



- Visits outside Wales.



- Visits where learners join in. Try our [Have a Go Fund](#) instead.



- Competitions.



- Events that are part of big projects.



- Visits you are already doing or planning to do. Or visits that happened in the past.



- Visits that can happen without our money.



- Applications with not enough details.

- Buying equipment.



- Staying overnight or food and drink.



- Software.



- Paying staff.

Special cases



Some schools and learners have different needs.



If you need money for something not in our usual rules, we will look closely at why you need it.



This could be a visit outside Wales or having an art group visit your school.



If it makes sense, we might give you money.

What you can ask for



We will pay most of the cost, but you will need to get a bit from other places.



We will pay up to £1 thousand pounds for tickets and travel.



We will cover up to 90 per cent of the visit costs. You must pay 10 per cent.

You do not have to fill in a budget. You do need to tell us:



- The cost of your visit.
- How much money you want from us.
- How you will pay the rest.



The money you ask for should match the price quoted for the tickets and travel for your visit.



Get quotes before you apply. This is so you ask for the right amount and do not have to give back any money.



Do not spend any money before we have said yes to your application.



If your visit costs more than £1 thousand pounds, you will need to pay the rest.



We cannot give you money unless you follow all the rules.

Match funding



Match funding means your school helps pay for the visit.



It can be money from a school event or help like a teacher's time. Do not send us this money, just tell us about it in your form.



Go and See does not pay for staff, so include those costs as match funding.

How to apply



You need to use our **online portal** to apply. Click here to sign up to the portal:

<https://portal.arts.wales/>



Do this at least 5 days before you want to start your application. Once you get your login details, you can use them for all our forms.



Extra documents

Do not send us any extra documents. Just fill in the application form.



Accepting money

If we say yes to your grant, we will email you from noreply@arts.wales saying you got it.



Then go online to your account on <https://portal.arts.wales> to say yes to the money. We cannot give you money until you do this. You will get more help in the email.



More rules

There might be more rules for your grant money. When you go online to say yes, you will see them.



If your plans change

If something about your visit needs to change, email us at creative.learning@arts.wales. Tell us your school's name or your grant ID.



If you need help with your form, contact our Grants and Information team.

Email: grants@arts.wales



Phone: 029 2044 1300 or 03301 242733

When to apply



You can apply at any time.



We take about 4 weeks to decide.



Apply at least 5 weeks before your visit.



Your school can only have 1 **Go and See** application at a time.



If you apply 12 weeks or more before, it might stop other teachers in your school from applying.

After your visit



Write a report about what you did and learned.



You can send us pictures or things learners said if you give us permission to use them.



When you send this, we close your grant, and you can make a new application.



Submit your report here: https://artswales.formstack.com/forms/go_and_see_fund_completion_form

Find out more



For more about **Go and See**, click here to visit our website: <https://creativelearning.arts.wales/funding/creative-learning/go-and-see>



If you have any questions, email us at: creative.learning@arts.wales



If you want us to call you, give us your phone number, and we will call you back.

Other ways to contact us:



Phone: 03301 242733



Website: www.arts.wales



Twitter: [@Arts_Wales](https://twitter.com/Arts_Wales)



Instagram: [@celfcymruarts](https://www.instagram.com/celfcymruarts)